

St. Charles Catholic Church - Funeral Planning Questionnaire

saintcharles545@gmail.com Office: (757) 331-2040

Full Name of the Deceased _____

Will the body of the Deceased be: cremated or buried

Where interred? St. Charles Columbarium or Cape Charles Cemetery or _____

When? Following Funeral Mass or Other (Date: _____ Time: _____ a.m./p.m.)

Do you want to hold a **Wake Service** in the Church? Yes or No

If yes, when? Date: _____ Time: _____ a.m./p.m. Est. number attending: _____

DONATIONS

Memorial contributions may be made to (check all that apply):

St. Charles Church Other: _____ Flowers

Funeral Mass Information

Funeral Mass: 11 a.m. or 7 p.m. or Other (Date: _____ Time: _____ a.m./p.m.)
(per confirmation with the Priest)

Estimated number of family members and friends attending: _____

Funeral Mass: The body is placed in front of the altar and the Pall, a white cover which represents the Baptismal robe, is draped over the closed portion of the coffin.

After the body is blessed with holy water and the coffin closed, the Pall will be pulled over the full coffin. Do you want family members or friends do this or would you prefer the servers do this?

Family members and/or friends or servers . If family members and/or friends, please enter their names:

Do you want to provide a cross and/or a Bible to be placed on the draped coffin: Yes or No

Readings: Family members are encouraged to pick the readings that will be used during the Mass. For some, this may be a favorite scripture the deceased was fond of reading or readings that have a place in the lives of their loved ones. If no readings are provided, the Church will select appropriate readings.

Two of the reading may be done by family members or friends. If you prefer this option, enter their names below. If not, the Church will provide a lector.

Have the Church select the readings: Yes Have the Church provide a lector: Yes

Old Testament Reading: _____ Name of Reader: _____

New Testament Reading: _____ Name of Reader: _____

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The Prayer of the Faithful may be written by the family or the Priest can supply one.
A family member or friend may proclaim the Prayer or if the family wishes, the Deacon or Lector will.

Write the prayers (check one): Family or Priest to provide

Read the prayer: Name: _____ or Deacon or Lector

Two or three family members or friends may bring the water and wine to be used at the Mass from the rear of the Church. If this option is selected, please provide their names.

MUSIC

Family members may pick the music. There are usually five Hymns sung at a Mass of Christian Burial. Did the deceased have particular or special hymns?

If you wish, the Choir Director may choose the music

Entrance Hymn: _____

Presentation Hymn: _____

Communion Hymn: _____

Meditation Hymn*: _____

*The Meditation hymn may be sung by a soloist.

Does the family want a soloist to sing the Meditation hymn: Yes or No

If yes, will the family arrange for a soloist () or should the Church provide a soloist ().

Name of Soloist – if arranged by the family

Recessional Hymn _____

RECEPTION

We offer our Parish Hall to the family for a reception after the service. We can provide a list of local caterers for you to contact. The church will provide beverages (coffee, soda, water) and dessert. The church will dress the tables, provide serving utensils, plates and beverage cups.

Are you interested in a reception for family and friends in our Parish Hall after the services?

Please check one: Yes or No

Estimated number of family members and friends attending: _____

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INFORMATION FOR THE BACK PAGE OF THE FUNERAL PROGRAM

Name of deceased as it should appear on the funeral program, if different from full name provided on Page 1. Please provide a photo via email that we can use for the front of the program.

Birth Date: _____ Date of death: _____

Name of Spouse: _____

Names of Parents: _____

Names of Children [& their Spouse(s)]: _____

Names of Grandchildren: _____

Names of Great Grandchildren: _____

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Brothers and/or Sisters [with Spouse(s)]: _____

Aunts & Uncles [with Spouse(s)]: _____

Names of Special Friend(s): _____

Saint Charles Parish Family attempts to make this final farewell for your loved one a noble and warm tribute to that person who was so much a part of your life. They were not only part of your family but also a part of our Parish Family. May they rest and rejoice with the saints of our parish who are celebrating their arrival at the eternal banquet which the Lord has prepared for them for all eternity.

FLOWERS & COLUMBARIUM

If interment is to be in St. Charles Columbarium, how will the excess flowers be handled?

- Family and friends will take away
- Will be taken to the Parish Hall for the reception (if a reception is planned)
- Other: _____

POINT OF CONTACT

Name of Contact: _____ Phone: _____

Email: _____ Cell Phone: _____